

REVISION GUIDELINES

You may revise your piece anytime throughout the semester, but it must be turned in **on December 4**, the last day of class, stapled to the copy I edited. Though you are not required to, you may make an appointment to see me before, during, or after you revise. I love talking about writing!

KINDS OF EDITING

Developmental editing: Asking for more detail, scene, explanation. Asking the writer to “dig deeper” or “unpack.” This kind of editing also addresses problems of structure and organization. Sometimes paragraphs or blocks of text are moved, condensed, or recommended for deletion.

Line editing: Clarification of words, phrases, syntax, style, word usage, repetition.

Proofreading: Grammar errors, punctuation (comma splice, for example), spelling.

You will never learn more about your own writing than from a good editor. Good editors charge many thousands of dollars!

Take advantage of this feedback by:

- Making the changes, unless you do not agree with them (you are free to disregard if you can justify it)
- Internalizing what you learn, applying it to your future writing, and not turning back. For example, once I learned how to make parallel turns in skiing, I never snowploughed again.
- Learning the rules of your grammar errors. If you see this symbol on your paper ⊗ you should go to the LINKS page and learn the grammar rule. Practice it in your tweets, your texts, your notes left to your roommate on the back of a pizza box, until you know it for good. Knowing grammar and punctuation is POWER.
- Internalizing what you are good at and owning it like the magic power it is. Other symbols in the margins are stars ★ indicating you have met the requirements of the assignment well, and/or your writing is particularly powerful or moving.

★ VERY IMPORTANT ★

***Your final copy must be printed and stapled to the copy I edited.**

***Hand it to me IN PERSON on December 4.**